

*Student Technology Fee Committee*

*Official Meeting Minutes*

**Date & Time:** 03/08/24 @4:30pm

**Location:** TPS 110

1. Call to Order – 4:31pm
2. Roll Call

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| **Position** | **Name** | **Attendance** |
| Director of Student Technology (Chair) | Jayana Estacio | Absent |
| Vice Chair | Buruk Yimesgen | Present |
| Assistant |  |  |
|  |  |  |
| Voting Member  | Buruk Yimesgen | Present |
| Voting Member | Quienten Miller | Present |
| Voting Member | Lwazi Mabota | Present |
| Voting Member | Navneet Singh | Absent - Excused |
| Voting Member | Lizzy McLam | Present |
| Voting Member | Revathi Chinitapalli | Present |
| Voting Member | Khobaib Zafar | Present |
| Voting Member | Yujin Jung | Absent - Excused |
|  |  |  |
| Compliance Officer | Conor Leary |  |
| ASUWT Director | Alicia Whitten |  |
| UWT Finance Department | Mike Russell |  |
| UWT Computer Services | Joshua Gibson |  |
| Vice Chancellor Information Technology | Patrick Pow |  |

1. Approval of the Minutes
	1. Quienten Motions, Seconded by Lwazi
	2. 5-0-0
2. Approval of the Agenda
	1. Zafar Motions, Seconded by Quienten
	2. 4-1-0
	3. Lizzy would like to motion to table her Unfinished Business discussions until next meeting
		1. Lizzy Motions to move their Unfinished Business Discussion until next meeting, Seconded by Zafar
		2. 5-0-0
3. Open Public Forum
4. Unfinished Business
	* 1. [Discussion] Annual Allocation 24A0446 – Zafar
			1. Replace Library computers in Quant. In TLC
			2. Slow and need to update on regular basis
		2. [Discussion] Annual Allocation 24A0449 – Quienten
			1. Three computers with dedicated graphics cards, RAM, CPU to handle resource demanding in TLC
			2. **Note** – programs mentioned to be used are not possible on many computers
			3. **Question –** will people use these?
		3. ~~[Discussion] Annual Allocation 24A0450 – Lizzy~~
		4. [Discussion] Annual Allocation 24A0451 – Revathi
			1. Support for student tech hours beginning Summer 2024
			2. Student techs offer 1-on-1 assistance with medial tools and software
			3. Lizzy has experienced needing support with laptop checkouts and software downloads – limited supply
		5. [Discussion] Annual Allocation 24A0455 – Revathi
			1. Block Grant to replace worn out equipment as needed
		6. ~~[Discussion] Annual Allocation 24A0431 – Buruk~~
		7. ~~[Discussion] Annual Allocation 24A0428 – Buruk~~
		8. ~~[Discussion] Annual Allocation 24A0435 – Revathi~~
			1. Motioned by Zafar to table discussion until next meeting, Seconded by Lizzy
			2. 5-0-0
5. New Business
	1. Batch Review Part I – High Priority
		1. ~~[Voting] Annual Allocation 24A0424 – Lwazi~~
		2. ~~[Voting] Annual Allocation 24A0426 – Lizzy~~
		3. ~~[Voting] Annual Allocation 24A0427 – Lwazi~~
		4. ~~[Voting] Annual Allocation 24A0430 – Quienten~~
		5. ~~[Voting] Annual Allocation 24A0434 – Lizzy~~
		6. ~~[Voting] Annual Allocation 24A0436 – Quienten~~
		7. ~~[Voting] Annual Allocation 24A0445 – Zafar~~
6. Committee Updates
7. Chair Updates
8. Adjournment – 5:00pm